

Project Budget¹
Organization Name

Project Title

Project Time Frame: Month/Day/Year - Month/Day/Year

INCOME	YEAR	YEAR
Grants Committed ²	xxx,xxx	xxx,xxx
Other Sources of Income (please list)	xxx,xxx	xxx,xxx
Amount To Be Raised ²	xxx,xxx	xxx,xxx
TOTAL INCOME	x,xxx,xxx	x,xxx,xxx

EXPENSES		
Salaries	xxx,xxx	xxx,xxx
Benefits	xxx,xxx	xxx,xxx
Professional Fees/Consultants	xxx,xxx	xxx,xxx
Temps/Interns	xxx,xxx	xxx,xxx
Rent/Occupancy	xxx,xxx	xxx,xxx
Equipment/Computer Software	xxx,xxx	xxx,xxx
Travel	xxx,xxx	xxx,xxx
Telephone	xxx,xxx	xxx,xxx
Printing/Duplicating	xxx,xxx	xxx,xxx
Postage/Delivery	xxx,xxx	xxx,xxx
Supplies	xxx,xxx	xxx,xxx
Conferences & Meetings	xxx,xxx	xxx,xxx
PR/Advertising	xxx,xxx	xxx,xxx
Administrative Overhead/Indirect Costs	xxx,xxx	xxx,xxx
TOTAL EXPENSES	x,xxx,xxx	x,xxx,xxx

¹ Please footnote any expenses or revenues that may require explanation (for example, acronyms, abbreviations, shared funding/expenses with affiliates, pass-through grants, contingent support, debt service, etc.)

² Please provide a list of "Grants Received" and "Grants Pending/To Be Submitted" as demonstrated in our "Sample Funding Budget."